**Tender checklist**

*[To be completed on paper bearing the Tenderer’s letterhead]*

**To:** Nordisk Sikkerhet AS

Lommedalsveien 182

Baerums Verk, 1353

Norway

**Subject:** Tender checklist

**Project title:** “RN material detection, protection, dosimetry equipment and training for Zhytomyrskyi Border Detachment, SBGS, Ukraine”

**Procurement:** Supply of Isotope identification devices

**Tenderer’s name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Section** | **Doc.nr.** | **Document** | **Available** | | |
| **Yes** | **No** | **Note** |
| **General** | | | | | |
|  | 1 | Letter of tender |  |  |  |
| **Financial Proposal** | | | | | |
|  | 2 | Tender form in the format given in the Annex “Tender form” (Financial proposal shall be calculated based on DDP; the total tender price shall cover all Tenderer’s obligations; all the prices should be quoted excluding VAT and customs duties) |  |  |  |
| **Qualification** | | | | | |
|  | 3 | Duly authorized signature (power of attorney, notary statement, etc.) |  |  |  |
|  | 4 | Tenderer’s questionnaire in the format given in the Annex “Tenderer’s questionnaire” |  |  |  |
| **Suitability to pursue activity** | | | | | |
|  | 5 | Document of establishment |  |  |  |
|  | 6 | Confirmation of solvency |  |  |  |
|  | 7 | Tenderer’s litigation history for the past three years along with information on any present litigations: such documentation shall include the parties to the litigation, its subject matter, amounts involved, and verdicts. |  |  |  |
|  | 8 | List of proposed subcontractors |  |  |  |
| **Technical qualification** | | | | | |
|  | 9 | Copy of certificates:  Pattern approval certificate or equivalent document attesting the certification of the isotope identification devices in Ukraine and/or other countries |  |  |  |
|  | 10 | Copy of ISO certificate |  |  |  |
| **Professional qualification** | | | | | |
|  | 11 | Previously implemented contracts:  Documentation attesting to the successful implementation of contract (s) for the supply of radiation monitoring equipment with a cumulative budget of at least 20,000 Euro, over the last three (3) years (i.e., letters of reference from Contracting Authority/purchasers or in other appropriate forms) |  |  |  |
|  | 12 | Provision of professional resources for personnel training:  Proposed human, technical/ technological, time resources, the necessary experience and knowledge for personnel training (including the list of nominated experts, their qualifications, general and specific professional experience relevant to the training course, their contribution to the training programme ) |  |  |  |
| **Financial and economic standing** | | | | | |
|  | 13 | Balance sheets for the previous three years |  |  |  |
|  | 14 | Profit and loss (P&L) during the last three years. If such documents are not required by the legislation of the Tenderer’s country, other financial statements for the specified period should be provided |  |  |  |
| **Technical Proposal** | | | | | |
|  | 15 | Technical proposal in the format given in the Annex “Specifications” |  |  |  |
|  | 16 | Technical proposal related to the services: factory acceptance testing, metrological verification, certification, packing, transportation, delivery, personnel training and warranty services |  |  |  |
|  | 17 | Detailed technical description of the supplies |  |  |  |
|  | 18 | Proposal for warranty and after-sales services |  |  |  |
|  | 19 | Statement of compliance with the scope and language of the documents required with the supply |  |  |  |
|  | 20 | Statement of compliance with the scope and terms of supply and services as specified in Annex “Specifications” |  |  |  |
|  | 21 | Statement of compliance with the technical para­meters as specified in Annex “Specifications” |  |  |  |
|  | 22 | Statement of compliance with relavant Ukrainian codes and standards |  |  |  |
|  | 23 | Statement of compliance with the Contracting Authority’s requirements to origin of goods |  |  |  |
| **Supplementary, if applicable** | | | | | |
|  | 24 | List of deviations to the technical and commercial conditions set forth in the tender documents, if any |  |  |  |
| **Tender completion** | | | | | |
|  | 25 | Tender checklist |  |  |  |

**Authorized person on behalf of the Tenderer:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_