**Tender checklist**

*[To be completed on paper bearing the Tenderer’s letterhead]*

**To:** Nordisk Sikkerhet AS

Lommedalsveien 182

Baerums Verk, 1353

Norway

**Subject:** Tender checklist

**Ref.:** Decontamination complex and PPE

**Project title:** “RN Material Detection, Protection, and Dosimetry Equipment for Mukachyvskyi Border Detachment, SBGS”

**Procurement:** Supply of Mobile decontamination complex and Personal protection equipment

**Tenderer’s name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| **Section** | **Doc.nr.** | **Document** | **Available** |
| **Yes** | **No** | **Note** |
| **General**  |
|  | 1 | Letter of tender |  |  |  |
| **Financial Proposal** |
|  | 2 | Tender form in the format given in the Annex “Tender form” (Financial proposal shall be calculated based on DDP; the total tender price shall cover all Tenderer’s obligations; all the prices should be quoted excluding VAT and customs duties)  |  |  |  |
| **Qualification**  |
|  | 3 | Duly authorized signature (power of attorney, notary statement, etc.) |  |  |  |
|  | 4 | Tenderer’s questionnaire in the format given in the Annex “Tenderer’s Questionnaire” |  |  |  |
|  **Suitability to pursue activity** |
|  | 5 | Document of establishment  |  |  |  |
|  | 6 | Confirmation of solvency  |  |  |  |
|  | 7 | Tenderer’s litigation history in the past three years and any present litigations: such documentation shall include the parties to the litigation, its subject matter, amounts involved, and verdicts.  |  |  |  |
|  | 8 | List of proposed subcontractors, if any  |  |  |  |
|  **Technical qualification** |
|  | 9 | Copy of certificates attesting the certification of equipment in Ukraine |  |  |  |
|  | 10 | Copy of ISO certificate, if any |  |  |  |
|  | 11 | Tenderer’s organization chart showing the proposed organization structure for the project  |  |  |  |
|  **Professional qualification**  |
|  | 12 | Previously implemented contracts:For Lot 1: Documentation attesting to the successful implementation of contract (s) for the supply of decontamination equipment with a cumulative budget of at least 120,000 Euros, over the last three (3) years (i.e., letters of reference from Contracting Authority/purchasers or other appropriate documentation)For Lot 2: Documentation attesting to the successful implementation of contract (s) for the supply of personal protection equipment with a cumulative budget of at least 20,000 Euros, over the last three (3) years (i.e., letters of reference from Contracting Authority/purchasers or other appropriate documentation). |  |  |  |
|  | 13 | Provision of professional resources:For Lot 1: proposed human, technical, technological, and time resources, as well as the necessary experience and knowledge for personnel training  |  |  |  |
|  **Financial and economic standing**  |
|  | 14 | Balance sheets for the previous three years  |  |  |  |
|  | 15 | Profit and loss (P&L) during the last three years. If such documents are not required by the legislation of the Tenderer’s country, other financial statements for the specified period should be provided |  |  |  |
| **Technical Proposal** |
|  | 16 | Technical proposal in the format given in the Annex “Specifications” |  |  |  |
|  | 17  | Technical proposal related to the services: certification, packing, transportation, delivery, personnel training (if applicable) and warranty services |  |  |  |
|  | 18  | Detailed technical description of the supplies |  |  |  |
|  | 19  | Proposal for warranty and after-sales services |  |  |  |
|  | 20  | Statement of compliance with the scope and language of the documents required with the supply |  |  |  |
|  | 21 | Statement of compliance with the scope and terms of supply and services as specified in Annex “Specification” |  |  |  |
|  | 22 | Statement of compliance with the technical para­meters as specified in Annex “Specification” |  |  |  |
|  | 23 | Statement of compliance with the Ukrainian codes and standards |  |  |  |
|  | 24 | Statement of compliance with the Contracting Authority’s requirements to origin of goods |  |  |  |
| **Supplementary, if applicable** |
|  | 25 | List of deviations to the technical and commercial conditions set forth in the tender documents, if any |  |  |  |
| **Tender completion**  |
|  | 26 | Tender checklist  |  |  |  |

**Authorized person on behalf of the Tenderer:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_