**Tender checklist**

*[To be completed on paper bearing the Tenderer’s letterhead]*

**To:** Nordisk Sikkerhet AS

Lommedalsveien 182

Baerums Verk, 1353

Norway

**Subject:** Tender checklist

**Ref.:** Personal protection equipment

**Project title:** “RN Material Detection, Protection, and Dosimetry Equipment for Mukachyvskyi Border Detachment, SBGS”

**Procurement:** Supply of Personal protection equipment

**Tenderer’s name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Section** | **Doc.nr.** | **Document** | **Available** | | |
| **Yes** | **No** | **Note** |
| **General** | | | | | |
|  | 1 | Letter of tender |  |  |  |
| **Financial Proposal** | | | | | |
|  | 2 | Tender form in the format given in the Annex “Tender form” (Financial proposal shall be calculated based on DDP; the total tender price shall cover all Tenderer’s obligations; all the prices should be quoted excluding VAT and customs duties) |  |  |  |
| **Qualification** | | | | | |
|  | 3 | Duly authorized signature (power of attorney, notary statement, etc.) |  |  |  |
|  | 4 | Tenderer’s questionnaire in the format given in the Annex “Tenderer’s Questionnaire” |  |  |  |
| **Suitability to pursue activity** | | | | | |
|  | 5 | Document of establishment |  |  |  |
|  | 6 | Confirmation of solvency |  |  |  |
|  | 7 | Tenderer’s litigation history in the past three years and any present litigations: such documentation shall include the parties to the litigation, its subject matter, amounts involved, and verdicts. |  |  |  |
|  | 8 | List of proposed subcontractors |  |  |  |
| **Technical qualification** | | | | | |
|  | 9 | Copy of ISO certificates of  the tenderer and his subcontractor(s), if any |  |  |  |
| **Professional qualification** | | | | | |
|  | 10 | Previously implemented contracts:  Documentation attesting to the successful implementation of contract (s) for the supply of personal protection equipment with a cumulative budget of at least 20,000 Euros, over the last three (3) years (i.e., letters of reference from Contracting Authority/purchasers or other appropriate documentation). |  |  |  |
| **Financial and economic standing** | | | | | |
|  | 11 | Balance sheets for the previous three years |  |  |  |
|  | 12 | Profit and loss (P&L) during the last three years. If such documents are not required by the legislation of the Tenderer’s country, other financial statements for the specified period should be provided |  |  |  |
| **Technical Proposal** | | | | | |
|  | 13 | Technical proposal in the format given in the Annex “Specifications” |  |  |  |
|  | 14 | Detailed technical description of the supplies |  |  |  |
|  | 15 | Proposal for warranty and after-sales services |  |  |  |
|  | 16 | Statement of compliance with the scope and language of the documents required with the supply |  |  |  |
|  | 17 | Statement of compliance with the scope and terms of supply and services as specified in Annex “Specification” |  |  |  |
|  | 18 | Statement of compliance with the technical para­meters as specified in Annex “Specification” |  |  |  |
|  | 19 | Statement of compliance with the Ukrainian codes and standards |  |  |  |
|  | 20 | Statement of compliance with the Contracting Authority’s requirements to origin of goods |  |  |  |
| **Supplementary, if applicable** | | | | | |
|  | 21 | List of deviations to the technical and commercial conditions set forth in the tender documents, if any |  |  |  |
| **Tender completion** | | | | | |
|  | 22 | Tender checklist |  |  |  |

**Authorized person on behalf of the Tenderer:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_